

Shade Tree Commission of Bradley Beach
Meeting Minutes
December 6, 2011 7:00 PM Biase Center

1. Call to Order & Pledge of Allegiance: Meeting was started at 7:45 PM. This was special meeting to make up for the lack of a quorum at the November 21, 2011 meeting.
2. Open Public Meetings Act Statement
3. Roll Call : Joanne Letson, Nora Shepard, Gina LaMalfa and Carl Schopfer were present. Rich Coscarelli was absent.
4. Review of Agenda. Agenda was approved by all.
5. Minutes for September 19, 2011 and November 7, 2011. Minutes from September 19, 2011 and November 7, 2011 were approved.
6. Chairperson's Report: Carl reminded us of the upcoming Joint Sub Committee of the Planning & Zoning Boards meeting on December 14th. The Shade Tree Commission was invited to attend as topics will include the state of trees on Main Street. All members discussed interest in attending.
7. Budget: Not discussed at this meeting. See item 11 f.
8. Bills: No bills at this time.
9. Permits & Requests (none)
10. Case Management, Citations and Enforcement (none)
11. Project Reports
 - a. Pruning 2nd/3rd Park: Aspen Tree Experts have been contracted to perform. They have stated that they are behind schedule a few weeks. Joanne will check with Borough office to see if PO is still good.
 - b. Memorial Tree Process and Requirements (Nora): Deferred until next scheduled meeting
 - c. Business Process (Rich):Deferred
 - d. Permit Revision (Rich): Deferred
 - e. BSF – “Sick Sycamores” (Carl/Joanne): Grant Vendor forms not returned from Aspen. Joanne will check with Aspen.
 - f. 2011 Fall /2012 Spring Planting (Gina/Nora): Gina and Joanne have compiled a list of 24 planting sites. Gina will order trees from Select Tree Farms (Princeton Nursery). Gina will coordinate with DPW for pick up and planting. The purchase of \$1780.00 worth of trees was approved by all.

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- g. Potted Trees @ Greenhouse: Joanne took 16 pines from greenhouse and will make arrangements to move remaining larger trees.
 - h. Community Forestry Management Plan
 - 1) Windshield survey: Carl reminded everyone to get the surveys completed. They are needed as part of the CFMP.
12. Other Business
- a. Maritime Forest Project: Capt. Alek Modjeski reported on his plan to develop the north ocean-front dirt parking area near Fletcher Lake into a maritime forest. The Shade Tree Commission offered some of the small scrub pine to the project.
 - b. Report on Unauthorized Pruning on Brinley Ave: Joanne reported a large sycamore was pruned at 210 Brinley Ave. without a permit. Joanne contacted County officials to pursue the matter.
 - c. Electric Utility Pruning: Carl informed us that Utility pruning may soon occur. Contracted arborists were seen in the area(Asplundh).