

MAYOR AND COUNCIL
Workshop Meeting
June 28, 2016 at 6:30PM

A workshop meeting of the Mayor and Council of the Borough of Bradley Beach was held in the meeting room on the above date.

CALL TO ORDER

Mayor Gary Englestad opened the meeting with a salute to the flag.

Sunshine Law

The meeting has been noticed publicly according to the Open Public Meetings Act requirement for the “Annual Notice”, and posted on the official bulletin board.

ROLL CALL 6:30 pm

Present: Council: Cotler, Volante, Goldfarb
Mayor Engelstad
Business Administrator Joyce Wilkins
Borough Attorney Michael DuPont
Acting Municipal Clerk Kelly Barrett

Ms. Wilkins explained the Corrective Action Plan regarding the 2015 Audit; in reference to the items that are required to be addressed “beach badge cards”, the cards completed by individuals while purchasing a season beach badge will be stored in a properly marked boxes and will not be destroyed prior to the audit, “purchase orders”, departments will be assigned a purchase order number prior to making a purchase.

Mayor Engelstad stated that the Solid Waste and Recycling Contract is expiring the end of this year. The previous bid specifications for our most recent contact included 16 different alternatives for trash pick-up. A discussion was held regarding different options of trash pickup: reducing days of pick-ups, annual, semi-annual bulk pick-up schedule and collection scheduling around the street sweeper.

Ms. Wilkins explained that corrections were needed regarding the salary ordinance as the chapter number referenced no longer exists. Therefore, the salary ordinance has been updated to correctly reflect the proper chapter number. Further, the ordinance book allows for a Deputy Municipal Clerk however, there is no salary listed in the salary ordinance. In addition, the janitor salary in the listed in the beach and current fund conflicted one another, so we are correcting the hourly rate to be more consistent.

Mayor Engelstad explained the voluminous amount of paper copies printed for every Council meeting. The cost of paper and toner along with the trash created by this process is excessive. The borough may purchase inexpensive lap top computers for the Mayor and Council to receive

the meeting information electronically. Mayor Engelstad, questioned Mr. DuPont on this possible electronic procedure and how it would relate to an OPRA request. Mr. DuPont suggested implementing a policy for use of borough computer equipment.

Public Comment:

A resident requested clarification of the corrective action plan regarding the “beach badge cards” recommendation. Ms. Wilkins explained the beach badge card box was mislabeled and marked with the current year when the badges were sold pre-season for the following year and were inadvertently destroyed.

Adjourn 7:10 pm

Kelly Barrett
Acting Municipal Clerk, CMR