



# Tree Permit Application

Application Number

Date of Application:

Owner:	Phone:
Site Address:	Email:
Contractor:	Phone:                      Email:

√ I would like to: (Check all that apply)	Number of Trees	Application Instructions	Permit Fee
PLANT TREE(S) IN THE PLANTING STRIP		Complete Sections A and C	No Fee
REMOVE TREE(S) FROM THE PLANTING STRIP*		Complete Sections B, C and D	\$ 50.00 <u>due at Filing</u>
REMOVE TREE(S) ON MY PROPERTY		Complete Sections B, C and D	

\*Stumps in the Planting Strip must be removed to 8-12 inches below grade and backfilled to grade

**SECTION A – PERMIT TO PLANT TREE(S) IN THE PLANTING STRIP**

WIDTH OF YOUR PLANTING STRIP \_\_\_\_\_ ARE THERE UTILITY WIRES OVERHEAD? YES NO

THE NUMBER AND SPECIES OF THE TREES TO BE PLANTED \_\_\_\_\_

(New Trees must be chosen from the appropriate section of the ‘Required Tree List for Planting Strips’)

**SECTION B - PERMIT TO REMOVE TREES** (DESIGNATE EACH TREE TO BE REMOVED WITH A RIBBON AROUND THE TRUNK)

1. Reason for Removal:

---

2. Replacement Schedule for Live Tree Removal

The Diameter of the Tree to be removed (Measured 4 ½ feet from the ground)	# Trees to be Removed	Required Replacement Tree(s)	Number & Species of the Replacement Trees	Fee in Lieu of Replacement Trees
5" to 8"		x One (1)		\$250.00
8" to 17"		x One (1)		\$500.00
17" to 31"		x Two (2)		\$1,000.00
Greater than 31"		x Three (3)		\$2,000.00

Total Number of Replacement Trees \_\_\_\_\_ Total Fee in Lieu of replacement Trees \_\_\_\_\_

Your Replacement Trees must measure at least 2 ½ inches in diameter when measured 6 inches from the ground.  
 If replacing planting strip tree(s), they must be from the ‘Required Tree List for Planting Strips.’  
 See the ‘Suggested Tree List for Private Property’ when replanting around your home.

*Please continue on the second page*

**3. Replacement Plan (Including Sketch), where applicable**

- a. Property and/or Planting Strip Dimensions
- b. The Number, Location and Species of Trees to be Removed
- d. The Diameter of each Tree to be Removed, measured 4 ½ feet from the ground
- e. Your Replacement Proposal – include the Location and Species (refer to front page for replacement requirements)

**SECTION C- PROPERTY OWNER CERTIFICATION: BY SIGNING BELOW, I CERTIFY that I have read and understand Bradley Beach Ordinance 2020-09, Chapter 425, 425-1 – 425-12, agree to comply in full, and give permission for the Shade Tree Commission and its Expert to directly examine my tree(s), when applicable.**

Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICIAL USE ONLY**

Number of Trees to be Removed:

Reason:

Approved

Partially Approved

Denied

Notes:

Date of replacement planting (if applicable):

Date of Inspection/confirmation:

I have examined this Application for compliance with the Bradley Beach Shade Tree Ordinance:

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title \_\_\_\_\_

Permit Fee:

Amount Paid in lieu of replacement (if applicable):

Total:

Date Decision Mailed:

Permit Number: