

## Minutes of the BBSTC - April 6<sup>th</sup>, 2022

1. Call to Order - 7pm

2. Roll Call

George Heflich - Present

Anne Gubitosi - Present

Kim Baker - Present

Larry Bagwell - Present

Nick Kosarych - Present

Jane DeNoble - Present

Tom Gavin - Present

3. Ratification of Minutes 3-16-22 - L. Bagwell made a motion to accept. N. Kosarych seconded, unanimously approved.

4. Applications

New

o 22- 003- 206 Newark Ave. - The owners will be taking down 4 trees and replacing them with 4 trees. L. Bagwell made a motion to accept. K. Baker seconded it. All were in favor.

o There was discussion about putting applications in packets for homeowners who are doing construction. L. Bagwell will follow up with K. Humphrey regarding this discussion.

5. Violations

Ordinance language for non-filing of application - There is currently no penalty for the removal of trees. There was discussion about whether planting strip trees are subject to the same laws. J. Weber will follow up with other towns to see how they handle their tree penalties.

6. Social Media Policy update - N. Kosarych attended a meeting regarding new policies. All members of the commission are subject to being OPRAed as we represent the town. K.Baker has to turn over passwords to the town so they can monitor our social media

sites.

Going forward, all social media/newspaper posts are to be first ok-ed by our communications manager.

7. Grant update - L. Bagwell will follow up

8. Town Hall Mailbox - A. Gubitosi and J. DeNoble will check the mailbox twice a week.

9. Events 2022

Green Day - N. Kosarych will attend and G. Heflich will print the literature on green paper.

Arbor Day- Friday, April 29<sup>th</sup> 5:30 - J. DeNoble is in charge. All members will attend.

Town Planting- Saturday, April 30<sup>th</sup> 9:00

- o Nursery - A.Gubitosi and J. DeNoble visited the nursery and ordered 29 trees.

- o Medallions -9 medallions were purchased.

- o Written care instructions for new tree owners - K. Baker will upload to Google docs.

George stated to review the checklists for both events.

Town Inventory/Grant - Will be completed at beginning of May

School Tree Visit - J. DeNoble visited the school and discussed Arbor Day and educated the children about trees.

10. Other Organizations

NJ Shade Tree Federation - This was paid. N. Kosarych will follow up.

Tree city USA signs- Shed - 3 signs in the shed need to be put up. All should go around town to look for possible spots.

11. Tree of the Month - K. Baker chose a tree in the Maritime Forest to be celebrated.

12. Commission Comments - Vice Chair position is open.

13. Liaison Comments - None

14. Public Comments - None

15. Close - 8:30pm