



Minutes for the BB Shade Tree Commission – May 5th, 2021

1. Call to order at 7:03 PM
2. Roll Call
 - George Heflich – Chair
 - Shana Greenblatt – Vice Chair
 - Larry Bagwell – asked to take minutes for this meeting
 - Ravi Maruvada
 - Kim Baker
 - Summer Deaver – Absent – going forward, Summer will no longer be a commission member due to personal commitments
 - John Weber – Council Liaison
3. Ratification of Minutes
 - 4-21-21 - Shana made motion; Kim second; Passed.
4. Applications
 - New
 - 21-015 607 Fourth Ave – Application received retro-actively after STC sent certified letter as tree was removed without application. Commission approved Ordinance replacement of one planting strip tree, or \$500 in lieu of planting. George to send decision notification.
 - 21-016 210 ½ Brinley – Postpone till next meeting. Ravi to examine trees and draft a specific response on the benefits of these trees and to reconsider removal.
 - 21-017 – Mr. Brash to review
 - Existing
 - 21-013 Keeping tree – homeowner will fix sidewalk
 - Follow-up Protocol - Larry to provide draft next meeting
5. Phase II-
 - Outreach to Borough
 - Planning/Zoning Boards
 - Will be on Planning board agenda 5/27/21.
 - Zoning Board in June. Larry following up.

6. Phase III-Community Outreach

- Green Fair/Arbor Day - Very successful.
Thanks to John Weber for LTE in Coast Star.
Winning Tree Art (framed w/plaque) is being hung in BBES Main Office. The Administration is very happy with it!

- Initiatives
 - Honor Me
 - Application Form
 - some minor changes identified for the form.
 - Discussed that pricing of \$250 is too low.
Commission agreed to increase to \$350
 - Requests – Collecting requests (3 to date) and will determine plan for planting and advise donors.

 - Wishing Tree
 - Application Form
 - Ravi/Kim to create Google forms.
 - Reviewing thought of if homeowner wants tree in front of house, they will need to dig the hole. May want to limit trees to plant per month as popularity/demand grows. May need to find a nursery and negotiate a deal to get lower prices on trees.
 - Requests
 - Survey of streets in need?
 - Fillable Data Form – Ravi will present draft for next meeting.

7. Proposed Ordinance Changes – Reviewed planned ordinance changes. Modifications suggested: make assessment fees consistent with \$100 for private property; remove C in Exceptions; George will rewrite A and send all changes to Commission for review.

8. Budget update

- Shade Tree Trust Account (period ending 4/30/2021) - balance is \$2,890.11. *Not included:* Honor Me (3 applications) - 2 for \$250.00 and 1 for \$315 are not included in the 4-30-2021 balance. If we add

those 3 checks to the balance that would bring the new balance to \$3,705.11

- It was suggested that we ask for a quarterly accounting from of financial activity from CFO to stay on top of budget.
- Currently there are bills to be paid for Green Fair/Arbor Day events. Awaiting confirmation.

9. Commission Comments

- Meet in person? – discussed possibility of meeting in open space in person. Will plan for future.

10. Liaison Comments

11. Closed at 9:43 PM. Kim made motion to close; Shana seconded.

Minutes submitted by Larry Bagwell.