

## Minutes of the BBSTC- June 1<sup>st</sup>, 2022

1. Call to Order - 7:10pm

2. Roll Call

- George Heflich - Present
- Anne Gubitosi - Present
- Larry Bagwell - Absent
- Nick Kosarych – Present (Had to leave the meeting early due to computer issues)
- Tom Gavin - Present
- Jane DeNoble – Absent
- K. Baker has resigned.

3. Ratification of Minutes of 5- 04 -22 - A. Gubitosi made a motion to accept. T. Gavin seconded. Unanimously passed.

4. Applications –

- New
  - None
- Violations
  - 211 ½ LaReine Ave- Private Tree, Front Yard
  - 403 Monmouth Ave- Planting Strip Tree
    - Certified letters will be sent out to these addresses.

5. Ordinance violations revision - K. Humphrey is still workshopping this. We submitted a revision where there is a \$50 fee for private property and a \$100 fee for a planting strip violations where the property owner does not submit an application.

6. HONOR ME/WISHING TREE

- Wishing Trees
  - New Applications up to #22-036
  - G. Heflich will reach out to K. Humphrey to inquire about whether tree application forms for wishing trees can be sent out with

the tax notice

7. Social Media - There will be no more private Facebook or Instagram accounts. Everything has to be submitted to the chairman who must then send to the Social Media coordinator for approval who will then post it on the borough social media pages.

- People volunteering need to sign a waiver before any pictures or interviews are printed.

8. Grant/Tree Inventory

- Mr. Brash update –
  - The inventory has started and will take about a month.
  - Planting strips must be a minimum of 24 inches to accommodate a tree.
- Grant Coordinator –
  - L. Hernandez has resigned.
  - G. Heflich has reminded the BA and mayor that the commission has nothing to do with the finalization of the grant.

9. Budget/Trust updates - The trust has \$8936.12.

- There was an error in the Trust accounting that was corrected after discussion with the CFO.
- K. Humphrey said that the town budget is still being finalized so no purchases can be made as of now.
- T. Gavin and J. Weber questioned the need for the purchase of a laptop. G. Heflich will follow up with K. Humphrey to see if the need is there or if we can recoup the \$850 cost.

10. Events 2022

- Fall 2021

o Watering Bags - The watering bags are missing from the shed. DPW said they will replace them for us. We need 17 bags. G. Heflich will reach out to the DPW.

- Fall 2022
  - o Applications for Honor Me/ Wishing Tree in Tax Bill?
  - o We would like to plant at least 30 trees this fall.

11. Organizations

- Tree city USA signs - Cannot be purchased until the budget is settled.

12. Tree of the Month - J. DeNoble will be taking over this job.

13. Commission Comments - None

14. Liaison Comments - J. Weber said we have an invasive species around town called the 'Tree of Heaven'. He inquired about whether the tree ordinance can be tweaked so that invasive species are exempt from an application fee and can be removed by the homeowner with no fee. J. Weber will discuss with G. Cannon to see if the wording can be changed.

15. Public Comments – T.J. Coan complimented the commission for its work.

16. The chairman adjourned the meeting at 7:50 pm