

How to Activate your Account

1. Go to <https://register.capturepoint.com/BoroughofBradleyBeach>
2. Within the “Existing Users” section, log in by typing the above temporary username and password.



community organizations.

rent registrations or edit your account information.



tion within your Community. To begin, click the sign-
ificance of online registration!

*in another organization or community, please use
programs offered through this organization. You*

Existing Users

Please Log In

Username

Password

Log In

[Forgot username or password](#)

[Need Help?](#)

3. **Follow the prompts to change your username, password, and review your account information.**
 - **Update your username--** Change the temporary username by typing a new username in the box. Not all usernames are available—the system will tell you if you need to choose a more unique one.
 - **Change your password-- You must change your password.** Simply type in a new password consisting of 6 -12 characters. Next, type the same password in the 'Confirm Password' box. ***Remember to record your username and password for future reference, or have your device store it for you.*** Click 'Continue'.

4. **You will see the Community Pass Privacy Statement. After reading that, click**

Privacy Policy

Please read the privacy policy below and either choose accept or decline, and hit the continue. If you decline, you will not be able to continue.

Capturepoint Privacy Policy

Your privacy is very important to us. We want to make your experience using CommunityPass, Capturepoint's flagship product, as enjoyable and rewarding as possible.

Capturepoint created this Privacy Policy to demonstrate our firm commitment to privacy and security. This Privacy Policy describes how Capturepoint collects information from users of Capturepoint services (the "Services"), how we use the information we collect and the choices you have concerning the collection and use of such information. Please read this Privacy Policy carefully.

Philosophy

The primary objective of CommunityPass is to make it easier for residents, parents and children to participate in community activities and more affordable for organizations within the Community to operate. To that end, following are the founding principles of CommunityPass.

1. To provide a trusted and central location for parents and residents to register themselves and their children for events and activities within their Community.
2. To enable organizations within a community to accept credit card payments at the lowest possible processing cost.
3. To reduce the amount of administration required to process and manage registration data.
4. To enable collaboration and sharing of data across disparate organizations within a community without requiring ongoing coordination or financial commitments between organizations.

☐ **Accept** ☐ **Decline**

Cancel

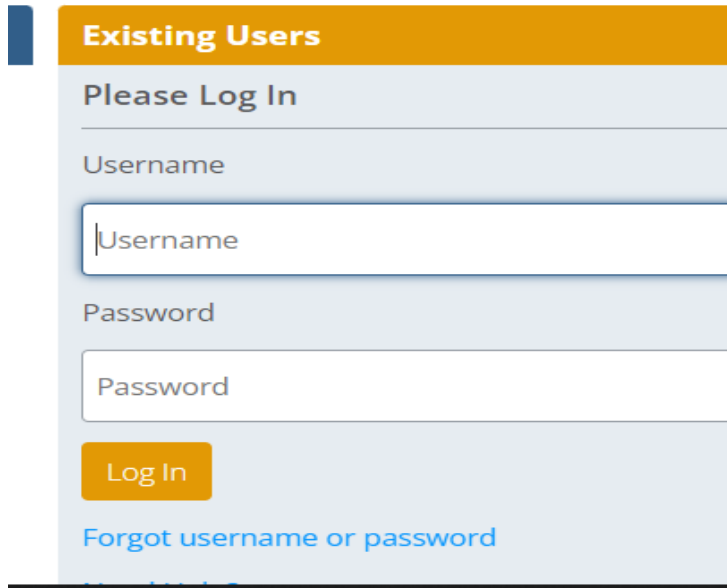
Finish

5. **Once you activate your account, you (and your spouse/partner) can register for Recreation Programs and Beach Lockers online and pay by using a credit card. Please review the details of all household members for accuracy (ages, grades, etc.) and update if necessary.**

How to Register for Programs and Beach Locker Rentals

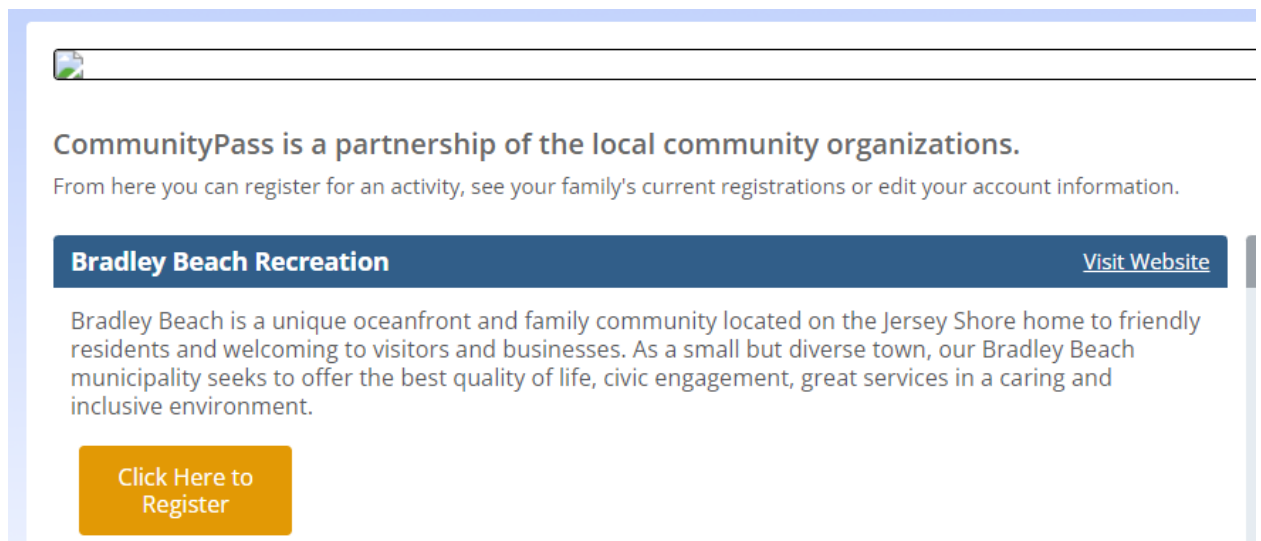
Note: You must activate your account per the above instructions before registering for programs or a Beach Locker.

1. Go to <https://register.capturepoint.com/BoroughofBradleyBeach>
2. Within the “Existing Users” section, log in by using the permanent username and password for your account.



The screenshot shows a login interface with a blue header bar labeled 'Existing Users'. Below the header, the text 'Please Log In' is displayed. There are two input fields: 'Username' and 'Password', each with a placeholder text of the same name. Below the password field is an orange 'Log In' button. At the bottom of the form, there is a blue link that says 'Forgot username or password'.

3. On the next page, Click the 'Click Here to Register' button.



The screenshot shows a registration page with a light blue header. Below the header, there is a small image of a person and a text box. The text reads: 'CommunityPass is a partnership of the local community organizations. From here you can register for an activity, see your family's current registrations or edit your account information.' Below this text is a dark blue banner with the text 'Bradley Beach Recreation' and a link 'Visit Website'. Below the banner, there is a paragraph of text: 'Bradley Beach is a unique oceanfront and family community located on the Jersey Shore home to friendly residents and welcoming to visitors and businesses. As a small but diverse town, our Bradley Beach municipality seeks to offer the best quality of life, civic engagement, great services in a caring and inclusive environment.' At the bottom of the page, there is an orange button that says 'Click Here to Register'.

4. On the Select an Option Page, click on Continue next to the 2023 Beach Lockers option.

is a partnership of the local community organizations.
register for an activity, see your family's current registrations or edit your account information.

Select an Option

Bradley Beach Recreation

Please click continue next to the desired season to view the program catalog and register for activities

2023 Beach Lockers
2023 Beach Lockers

Continue

Registration Open

5. On the Verify Account Page review all account information, make any necessary changes and click on Continue

Verify Account

Please select the individual that will be considered the Primary Contact for this account. This person will receive receipts and other c system. You can change this designation by clicking the radio button next to the appropriate individual.

Please ensure that your email address(es) are up to date. Your email can be updated by clicking the Edit link below.

Primary Contact

☒ Joyce Sponholz [edit](#)
jsponholz@capturepoint.com
2017843468
Family-Member

Add New Adult ▶

Account Information

Last Name: *

Sponholz

Address: *

116 Paris Avenue

City: *

Northvale

State: *

NJ

Zip: *

07647

Phone (w/ areacode): *

ext.

2017843468

Cancel

Continue

6. **On the Select Participants Page, select the person(s) registering to the program, then 'Continue'.**
7. If applicable, continue adding programs to your Cart including selecting the person(s) registering for the program.
8. When finished with selections, click 'Continue'.
9. Complete payment information.