CommunityPass is a single login system whereby a Family should only have 1 account and that account can be used across multiple Communities. Below are instructions for merging their duplicate accounts. These instructions are also available within the public site (My Account section).

- Log in to any one of their Community Pass accounts (<u>register.communitypass.net</u>) using the login and password **you wish to keep** (you will also need the login and password for the account they will be disabling).
- On their Account Homepage click on the View Account link
- On the View Account page click on the Family Merge option and follow the prompts for merging the accounts.
- Going forward you can use your single login and password to access any account within the Community Pass system.