

BOROUGH OF BRADLEY BEACH PROCLAMATION

ADMINISTRATIVE PROFESSIONALS' DAY

WHEREAS, Administrative Professionals, including Administrative Assistants, Office Assistants, Receptionists, Billing Clerks, Finance Specialists, Deputy Clerks, and other Administrative Support Staff, make up one of the largest segments of the Labor Force in America; and

WHEREAS, Administrative Professionals play an essential role in coordinating the office operations of businesses, government agencies, educational institutions, and other organizations; and

WHEREAS, the work of Administrative Professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service, and other vital office management responsibilities; and

WHEREAS, Administrative Professionals Day is observed annually in workplaces around the world to recognize the important contributions of administrative staff; and

WHEREAS, we recognize the importance and contributions of highly skilled Administrative Professionals to the success of office operations.

NOW THEREFORE BE IT RESOLVED, the Governing Body of the Borough of Bradley Beach do hereby recognize April 24, 2024 as:

ADMINISTRATIVE PROFESSIONALS' DAY

and do hereby recognize and appreciate these Administrative Professionals and their valuable contributions in the workplace and support their continued professional growth.

Dated this 24th day of April, 2024

Larry Fox, Mayor

Attest: _____
Erica Kostyz
Municipal Clerk