

March 13, 2024

**BOROUGH OF BRADLEY BEACH
MONMOUTH COUNTY**

RESOLUTION 2024-71

**A RESOLUTION AUTHORIZING THE RETENTION OF A
SPECIAL HEARING OFFICER IN CONNECTION WITH AN
EMPLOYEE DISCIPLINARY MATTER**

_____ offered the following Resolution and moved its adoption:

WHEREAS, by Resolution No. 2024-57, dated March 3, 2024, the Borough Council of the Borough of Bradley Beach, County of Monmouth, State of New Jersey (the “Borough”) authorized certain action(s) to be taken in response to a report concluding the investigation into a disciplinary matter concerning a Borough employee; and

WHEREAS, in the interests of impartiality and fairness, the Borough Council finds it advisable to retain and assign a Special Hearing Officer to conduct further proceedings in the employee disciplinary matter arising from Resolution No. 2024-57, dated March 3, 2024; and

WHEREAS, at the conclusion of such employee disciplinary proceedings, the Special Hearing Officer shall provide a report with conclusions and recommendations for discipline, if any, to the Borough’s Mayor and Council;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Bradley Beach, County of Monmouth, State of New Jersey, that:

- (1) The Borough hereby awards a professional services contract to _____ as Special Hearing Officer, at the rate of \$_____ per hour, in an amount not to exceed \$_____; and
- (2) The Borough shall provide notice that the retention of _____ is being awarded under a non-fair and open process in accordance with New Jersey’s Pay-to-Play law; and
- (3) The Borough shall publish notice of this contract award in the designated official newspapers as required by law within ten (10) days of this Resolution; and
- (4) The Borough shall require that _____ submit a Business Entity Disclosure Certification which certifies compliance with New Jersey’s Pay-to-Play law; and

(5) A certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Clerk, and _____.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Municipal Clerk, and Rainone Coughlin & Minchello.

Seconded by Councilperson _____ and adopted upon the following vote:

AYES NAYS ABSTAIN ABSENT

Ms. DeNoble
Mr. Gubitosi
Ms. Mahoney
Mr. Weber
Mayor Fox

CERTIFICATION

I, Erica Kostyz, Borough Clerk of the Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the March 13, 2024 Council Business Meeting.

Erica Kostyz RMC, CMR
Municipal Clerk