

July 15, 2025

BOROUGH OF BRADLEY BEACH

RESOLUTION 2025-244

APPROVING AND AUTHORIZING THE USE OF THE PURCHASING PROCEDURES MANUAL AND VENDOR MANUAL.

WHEREAS, the Borough of Bradley Beach has appointed Sean P. Canning as the Borough's Qualified Purchasing Agent in accord with *N.J.S.A.* 40A:11-9; and

WHEREAS, the QPA has prepared for the Borough a Purchasing Procedures Manual and Vendor Manual to be utilized in the public bidding and procurement process; and

WHEREAS, the Administrator has reviewed and has recommended the use of these documents and has requested the Governing Body approves use for the daily operations to maintain purchasing compliance with applicable New Jersey and Federal Law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bradley Beach, County of Bradley Beach, State of New Jersey, that it approves the Purchasing Procedures manual as updated, to be used in the public bidding and procurement process and hereby directs all procurement in the Borough to be in accord with said regulations, laws and authorizes departments and personnel to use same and to conduct bid openings and procurement in accord with New Jersey and Federal Law.

Seconded by Councilperson _____ and adopted upon the following vote:

AYES	NAYS	ABSTAIN	ABSENT
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Ms. DeNoble			
Ms. Greenblatt			
Mr. Nowicki			
Mr. Weber			
Mayor Gubitosi			

CERTIFICATION

I, Erica Kostyz, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the July 15, 2025 Council Business Meeting.

Erica Kostyz, RMC, CMR
Municipal Clerk