

BOROUGH OF BRADLEY BEACH

RESOLUTION 2020-255

**AWARDING CONTRACT TO FILE BANK, INC. FOR
ENTERPRISE CONTENT MANAGEMENT SERVICES**

WHEREAS, the Borough of Bradley Beach requires an Enterprise Content Management Services;
and

WHEREAS, P.L. 2011, c.139 allows local contracting units to utilize national cooperative contracts as a method of procurement; and

WHEREAS, the contracting unit has verified that the vendor on the national cooperative contract comply with applicable New Jersey procurement documentation requirements. The vendor shall comply with the following New Jersey laws by submitting the required forms to the contracting unit:

1. New Jersey Business Registration Certificate
2. Statement of Corporate Ownership
3. Public Contract EEO Compliance; and
4. A Non-Collusion Affidavit

WHEREAS, the contracting unit has determined this procurement will result in a cost savings after all factors, including charges for service, material and delivery have been considered, and

WHEREAS, the national cooperative followed a bidding procedure that was a “fair and open process”, and

WHEREAS, the contracting unit provided legal notice with a least ten (10) days before the contract award;

WHEREAS, the proposal from File Bank, Inc. for Enterprise Content Management Services is for a grand total of \$8,591.03 to cover the records management for the Front Office for a contract term from October 28, 2020 to February 28, 2021 under Contract Number: KPN-201701-01 for Enterprise Content Management Services;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Bradley Beach that a contract is awarded to File Bank, Inc. at a grand total \$8,591.03 to cover the records management for the Front Office for a contract term from October 28, 2020 to February 28, 2021 under Contract Number: KPN-201701-01 for Enterprise Content Management Services .

Seconded by Councilman Sexsmith and adopted upon the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Bonnell	X			
Mr. Gubitosi	X			
Mr. Sexsmith	X			
Mr. Weber	X			
Mayor Engelstad	X			

CERTIFICATION

I, Erica Kostyz, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the October 27, 2020 meeting.



Erica Kostyz, RMC, CMR
Municipal Clerk