

November 24, 2020

BOROUGH OF BRADLEY BEACH

RESOLUTION 2020-274

APPROVING CATHY LIPUT FOR AN ADMINISTRATIVE ASSISTANT/RECEPTIONIST FOR ADMINISTRATION & FINANCE AT \$42,000 ANNUALLY

Mayor Engelstad offered the following resolution and moved its adoption:

WHEREAS, the Borough of Bradley Beach needs an Administrative Assistant/Receptionist in the Administration and Finance departments;

WHEREAS, Cathy Liput has been interviewed by the Borough Administrator and the CFO; and

WHEREAS, the Borough Administrator and CFO have determined that Cathy Liput has the necessary experience and skill sets to perform front office clerical and financial functions.

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Bradley Beach hereby appoint Cathy Liput, Administrative Assistant/Receptionist in the Administration and Finance departments effective December 7, 2020 for \$42,000 annually.

Seconded by Councilman Weber and adopted upon the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Bonnell	X			
Mr. Gubitosi	X			
Mr. Sexsmith	X			
Mr. Weber	X			
Mayor Engelstad	X			

CERTIFICATION

I, Erica Kostyz, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the November 24, 2020 meeting.

Erica Kostyz

Erica Kostyz, RMC, CMR
Municipal Clerk