

**BOROUGH OF BRADLEY BEACH**

**RESOLUTION 2021-319**

**AUTHORIZING THE ADOPTION OF A PURCHASING MANUAL**

Mayor Fox offered the following resolution and moved its adoption:

**WHEREAS**, the Borough of Bradley Beach needs an official Purchasing Manual;

**WHEREAS**, the Borough Administrator has developed the attached Purchasing Manual to be complied with by all the Departments in the Borough of Bradley Beach; and

**WHEREAS**, all Departments should fully acquaint themselves with this manual and every effort to successfully proceed with the laws of New Jersey.

**BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Bradley Beach that the attached Purchasing Manual be adopted and effective immediately; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution and the attached Purchasing Manual be delivered by the Municipal Clerk to the following Department Heads: Borough Administrator, CFO, Borough Attorney, Chief of Police, Fire Chief, and the Superintendent of Public Works.

Seconded by Councilman Sexsmith and adopted upon the following vote:

	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bonnell				X
Mr. Gubitosi	X			
Mr. Sexsmith	X			
Mr. Weber	X			
Mayor Fox	X			

**CERTIFICATION**

I, Erica Kostyz, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the December 28, 2021 Council Meeting.

*Erica Kostyz*

Erica Kostyz, RMC, CMR  
Municipal Clerk