

March 22, 2023

BOROUGH OF BRADLEY BEACH

RESOLUTION 2023-115

**RESOLUTION RENEWING AWARD OF A NON-FAIR AND OPEN CONTRACT TO
HOLMAN FRENIA ALLISON, P.C. FOR FINANCIAL ADVISORY SERVICES.**

Mayor Fox offered the following Resolution and moved its adoption:

WHEREAS, the Borough of Bradley Beach (hereinafter, the “Borough”) requires certain professional services in connection with financial and accounting services pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Holman Frenia Alison, P.C. has been providing financial and accounting services to the Borough since May 10, 2022 pursuant to Resolution and its written proposal, a copy of which proposal is available for review and inspection at the office of the Borough Clerk; and

WHEREAS, said proposal is for financial and accounting services as follows:

- Project oversight and managerial duties
- Defining project success criteria
- Certified Municipal Finance Officer Duties

WHEREAS, the proposed amount of the contract with Holman Frenia Allison, P.C. for financial and accounting services is \$6,000.00 (Six Thousand Dollars) monthly; and

WHEREAS, the Mayor & Council have determined that it is in the best interest of the Borough to continue the retention of Holman Frenia Allison, P.C. to provide the Borough’s needed financial and accounting services; and

WHEREAS, this contract is awarded in an amount not to exceed \$6,000.00 (Six Thousand Dollars) monthly for financial and accounting services as stated in Holman Frenia Allison, P.C.’s written proposal; and

WHEREAS, Holman Frenia Allison, P.C. shall complete a Business Entity Disclosure Certification which certifies compliance with New Jersey’s Pay-to-Play law; and

WHEREAS, the Chief Financial Officer has certified as to the sufficiency of funds; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A: 11 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Bradley Beach, County of Monmouth, State of New Jersey, that:

- (1) The Borough awards a professional services contract to Holman Frenia Alison, P.C. to provide professional financial and accounting services for one year from May 11, 2023 to May 10, 2024, in an amount not to exceed \$6,000.00 per month; and
- (2) The Borough shall execute a Professional Service Contract with Holman Frenia Alison, P.C. to perform financial and accounting services incorporating the foregoing terms and conditions; and
- (3) The Borough shall provide notice that the retention of Holman Frenia Alison, P.C. is being awarded under a non-fair and open process in accordance with New Jersey's Pay-to-Play law; and
- (4) The Borough shall publish notice of this contract award in the designated official newspapers as required by law within ten (10) days of this Resolution; and
- (5) The Borough shall require Holman Frenia Alison, P.C. to submit a Business Entity Disclosure Certification which certifies compliance with New Jersey's Pay-to-Play law;
- (6) This award is being made subject to the above-named professional/firm's execution of the Professional Services Contract Addendum setting forth the assignment and reporting Requirements of all professionals working for the Borough.
- (7) A certified copy of this resolution shall be forwarded to the Chief Financial Officer, Borough Clerk, and Holman Frenia Alison, P.C.

Seconded by Councilperson DeMarco and adopted upon the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Ms. DeMarco	X			
Ms. DeNoble	X			
Mr. Gubitosi	X			
Mr. Weber				X
Mayor Fox	X			

CERTIFICATION

I, Erica Kostyz, Borough Clerk of the Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the March 22, 2023 Council Business Meeting.

Erica Kostyz

Erica Kostyz, RMC, CMR
Municipal Clerk